



CIVIL AIR PATROL, NEW YORK WING
Office of the Inspector General
Westchester County Airport
24 Loop Road
White Plains, NY 10604



15 December 2020

MEMORANDUM FOR Col Tom Carello, NYW/CC
COPY TO Lt Col. Don Blumenfeld, NER/IG
Personnel designated as NYW/IGA
NTW Website Administrator

FROM: Lt Col Leonard Schindler, NYW/IG

SUBJECT: Inspection Plan of Action, CY 2021

1. In accordance with CAPR 20-3, NY Wing will conduct 2021 Subordinate Unit Inspections (SUI) in accordance with the schedule appended hereto (Attachment 1).
2. SUIs are delegated to and will be led by the IGA designated for each group (Attachment 2). Assistant IGs (IGA) are free to use any IG, IGA or Inspection Augmentee qualified personnel as appear in e-Services. IGAs are to inform this office as to who will be on a given inspection team; if there is any question as to a team member's qualification, the matter shall be referred to this office for determination.
3. All IGAs and Wing/CC are required to, at a minimum, complete the required annual training requirements IAW CAPR 20-1
4. This office will present at least one course at the NY Wing Conference (if held); IGAs are encouraged to attend at least one group staff and/or group commanders call annually to explain the IG function and to answer questions. Any unit requesting a separate IG course or training session may and should request same through the local IGA, or direct to this office. The local IGA will coordinate with this office prior to conducting said course or training. In addition, IGAs should assist units if they wish informal pre-inspections; reports do not need to be filed with this office or distributed to other than the local unit being pre-inspected.
5. IGAs will conduct inspections in the required minimum uniform, to wit, short sleeved Air Force style uniform or CAP distinctive uniform. Polo shirts and flight suits will not be worn unless advance permission is given by NYW/IG, for good cause shown. This is the same uniform that should be mandated for the inspected units; it is necessary that the IG Corps sets an example.
6. IGAs are strongly encouraged, as has always been done, to coordinate inspections with the unit commanders, so as to avoid conflicts with training exercises and holidays, and as much as practicable to avoid disruption of meetings.

ATTACHMENT 1

January 2021

NY-301 (NYC) NY-379 (NYC)

February 2021

NY-024 (WNY)

March 2021

NY-395 (CMG) NY-084 (SCG)

April 2021

NY-162 (CNY) NY-613 (NYC) NY-422 (SEG)

May 2021

NY-332 (LIG) NY-421 (SEG)

June 2021

NY-413 (CMG)

July 2021

NY-406 (CNY) NY-415 (MEG)

August 2021

September 2021

NY-116 (WNY)

October 2019

NY-020 (WNY) NY-033 (SEG) NY-111 (FLG) NY-117 (LIG)
NY-292 (SCG) NY-354 (WNY)

November 2021

NY-035 (CMG) NY-156 (CNY) NY-219 (SEG) NY-238 (SEG)
NY-251 (LIG) NY-273 (FLG)

December 2021

NY-072 (CMG) NY-159 (SEG) NY-328 (LIG) NY-373 (NYC)
NY-384 (NYC)

Group Headquarters, NY-024, 035, 084, and 251 have been exempted from inspections per Col Carello IAW CAPR 20-3, and will NOT be inspected this cycle

NY-421 and NY-422 are re-inspections due to their having received overall evaluations of "Ineffective"

NOTE: DATES SUBJECT TO CHANGE DUE TO PANDEMIC RESTRICTIONS

ATTACHMENT 2

Inspector General: Lt Col Leonard Schindler
Deputy Inspector General: Lt Col Joseph Goldman
IG Quality Control: Lt Col Susan E. Schindler

Long Island Group (LIG): Vacant (Generally covered by Lt Cols Koch and Sturgess)

New York City Group (NYC): Lt Col Peter Koch
Lt Col Jacqueline Sturgess
Captain Roman Makuch

South Eastern Group: Lt Col Susan E. Schindler

Catskill Mountain Group: Vacant (Generally covered by Lt Cols L and S Schindler)

South Central Group: Lt Col Randall Johnson

Mid Eastern Group: Lt Col Anita Martin

Central New York Group: Captain Eric Schenck

Finger Lakes Group: Lt Col Diane Wojtowicz
Major Steve Denes

Western New York Group: Lt Col Diane Wojtowicz
Major Steve Denes