



CIVIL AIR PATROL, NEW YORK WING
Office of the Inspector General
Westchester County Airport
24 Loop Road
White Plains, NY 10604



15 December 2018

MEMORANDUM FOR Col Tom Carello, NYW/CC
COPY TO Lt Col. Don Blumenfeld, NER/IG
Personnel designated as NYW/IGA

FROM: Lt Col Leonard Schindler, NYW/IG

SUBJECT: Inspection Plan of Action, CY 2019

1. In accordance with CAPR 20-3, NY Wing will conduct 2019 Subordinate Unit Inspections (SUI) in accordance with the schedule appended hereto (Attachment 1).
2. SUIs are delegated to and will be led by the IGA designated for each group; visit nyw.cap.gov/ig for current list. Assistant IGs (IGA) are free to use any IG, IGA or Inspection Augmented qualified personnel as appear in e-Services. IGAs are to inform this office as to who will be on a given inspection team; if there is any question as to a team member's qualification, the matter shall be referred to this office for adjudication.
3. All IGAs are required to, at a minimum, complete the required annual training requirements IAW CAPR 20-1
4. This office will present at least one course at the NY Wing Conference; IGAs are encouraged to attend at least one group staff and/or group commanders call annually to explain the IG function and to answer questions. Any unit requesting a separate IG course or training session may and should request same through the local IGA, or direct to this office. The local IGA will coordinate with this office prior to conducting said course or training.
5. IGAs will conduct inspections in the required minimum uniform, to wit, short sleeved Air Force style uniform or CAP distinctive uniform. Polo shirts and flight suits will not be worn unless advance permission is given by NYW/IG, for good cause shown. This is the same uniform that should be mandated for the inspected units; it is necessary that the IG Corps sets an example.
6. IGAs are strongly encouraged, as has always been done, to coordinate inspections with the unit commanders, so as to avoid conflicts with training exercises and holidays, and as much as practicable to avoid disruption of meetings.

ATTACHMENT 1

January 2019

NY-301 (NYC)

NY-379 (NYC)

February 2019

NY-024 (WNY)

March 2019

NY-084 (SCG)

April 2019

NY-162 (CNY)

May 2019

NY-332 (LIG)

June 2019

NY-413 (CMG)

July 2019

NY-406 (CNY)

NY-415 (MEG)

August 2019

September 2019

NY-116 (WNY)

October 2019

NY-020 (WNY)

NY-292 (SCG)

NY-033 (SEG)

NY-354 (FLG)

NY-111 (FLG)

NY-117 (LIG)

November 2019

NY-035 (CMG)

NY-251 (LIG)

NY-156 (CNY)

NY-273 (FLG)

NY-219 (SEG)

NY-238 (SEG)

December 2019

NY-072 (CMG)

NY-384 (NYC)

NY-159 (SEG)

NY-328 (LIG)

NY-373 (NYC)

Units in red (NY-024, 035, 084, and 251) are Group Headquarters